

POSITION TITLE: CLEAN COOKING OFFICER – CARBON AND GREEN FINANCE

Contract	
Project	UK Foreign Commonwealth Development Office (FCDO) Support to the Establishment of a Clean Cooking Unit (CCU) in the Ministry of Energy and Mineral Development (MEMD).
Expertise	
Category	Clean Cooking
Location	
Duty station	<i>Kampala</i>
Contract length	
Start date	<i>1st November, 2024.</i>
End date	<i>30th March, 2026</i>
Part-time/ full-time	<i>Full time</i>

INTRODUCTION

Globally, approximately 3 billion¹ people still cook with biomass of which 2.3 billion² people remain without access to clean cooking. The use of open fires and solid biomass fuels for cooking is one of the world's most pressing health and environmental challenges, costing the world more than US\$2.4 trillion in damage to the climate and local economies and contributing to 3.2 million premature deaths each year³. Promoting cooking energy related solutions is the mandate of the Ministry of Energy and Mineral Development (MEMD), which has for many years been developing and supporting the transition from traditional cooking fuels and solutions to advanced and modern alternatives.

Since 2018, the UK Government through the Foreign, Commonwealth and Development Office (FCDO) has been funding the Modern Energy Cooking Services (MECS), a research and innovation programme to accelerate the uptake of modern energy cooking services in developing countries including Uganda, contributing to the transition from biomass to genuinely clean cooking fuels⁴. Key programme activities include developing research around modern energy cooking services, funding pilots to scale-up new clean cooking technologies and business models in developing countries and conducting policy research to inform and influence countries and key stakeholders to adopt principles around MECS in their own strategies and planning.

Based on MEMD's experience as well as trends and policy recommendations from the different regional and global forums, it has been concluded that Uganda would strongly benefit from the establishment of a Clean Cooking Unit (CCU), as it has made clean cooking a national priority. The creation of the CCU will support the balance and interaction between policy (through creation of an enabling

¹ [Cooking with Electricity in Uganda: Barriers and Opportunities](#)

² [World Health Organisation \(WHO\)](#)

³ [Clean Cooking Alliance \(CCA\)](#)

⁴ [UK - Foreign, Commonwealth Development Office \(FCDO\)](#)

environment), supply side and the end users (demand side). The unit will comprise a small team within the Government of Uganda (GoU), MEMD with the sole mandate of setting and achieving ambitious clean cooking targets. The unit will benefit from government leadership and actions that can;

- i) Unlock public and private sector financing and investment,
- ii) Facilitate clean cooking transitions that are equitable and inclusive,
- iii) Enable markets to function for the private sector, and more.
- iv) Ensure clean cooking is funded and coordinated across multiple interrelated areas of impact.

In this regard therefore, the unit will empower government leaders to incorporate clean cooking as a critical piece of the country's climate and SDG agenda, leveraging its cross-sectoral nature as an asset rather than an inhibitor.

Key responsibilities: The unit will be responsible for the following key initiatives grouped under three main categories, namely: coordination; access and adoption; and investment. Through these initiatives, the unit will, among others, focus on:

1. Unlocking private sector capital and carbon finance to deliver on the country's ambitious clean energy and climate goals.
2. Enabling investment in clean cooking through partnerships and joint ventures.
3. Market development and strengthening of clean cooking sector (CCSe).
4. Support innovation and technology development in clean cooking.
5. Generating data and knowledge management in the CCSe.
6. Supporting behavioural change and mainstreaming gender issues into clean cooking activities and initiatives.
7. Promote advocacy and communication around clean cooking issues.
8. Developing capacity in conjunction with relevant industries to train the personnel needed to transport, refill, connect, install, manufacture, assemble, maintain, and repair new clean cooking technologies and fuels.
9. Put in place and enforce standards on clean cooking technologies, including safety and performance, and consider linking incentives/tax exemptions to meeting these standards.
10. Support the establishment of policy directives regarding all public institutions, such as schools, prisons, government facilities, and state-owned enterprises, using clean fuels in their meal preparations, incentivize private-owned institutions to switch to clean cooking fuels, and require all new commercial and residential.

This initiative is part of Uganda's broader strategy to promote sustainable energy solutions and reduce environmental impacts associated with traditional cooking methods. The CCU will serve as a focal point for advancing clean cooking technologies, fostering partnerships, and driving innovation in the sector.

The unit will increase institutional coordination, provide sector leadership, unlock private sector capital and carbon finance to deliver on the country's ambitious climate and clean energy goals. In addition, it will enable investment in clean cooking through public-private partnerships and joint ventures. By strengthening the market for clean cooking solutions, the unit aims to enhance the infrastructure and market dynamics necessary for widespread adoption.

The unit will also support innovation and technology development in clean cooking, encouraging the creation and dissemination of advanced clean cooking technologies and business models. It will generate data and manage knowledge within the clean cooking sector, collecting and analyzing information to inform policy, practice and investment. The unit will also support behavioral change and awareness, as well as mainstreaming gender issues into clean cooking activities, ensuring that gender considerations are integrated into all initiatives.

Advocacy and communication around clean cooking issues will be the other priority, aiming to raise awareness and foster public support for clean cooking adoption.

In light of these developments and this initiative, GoU through MEMD is partnering with FCDO and GGGI to establish and operationalize such a CCU within the Ministry under the “Support to the Establishment of the CCU in the MEMD” project in the period of July 2024 – March 2026.

ABOUT GGGI

Based in Seoul, The Global Green Growth Institute (GGGI) is an intergovernmental organization founded to support and promote a model of economic growth known as "green growth", which targets key aspects of economic performance such as poverty reduction, job creation, social inclusion, and environmental sustainability. GGGI works with countries around the world, building their capacity and working collaboratively on green growth policies that can impact the lives of millions. The organization partners with countries, multilateral institutions, government bodies, and private sector to help build economies that grow strongly and are more efficient and sustainable in the use of natural resources, less carbon intensive, and more resilient to climate change.

GGGI supports stakeholders through complementary and integrated workstreams – Green Growth Planning & Implementation and Knowledge Solutions – that deliver comprehensive products designed to assist in developing, financing, and mainstreaming green growth in national economic development plans.

GGGI was established in Uganda in 2016, and Uganda became a member in 2019. In 2022, GGGI with financing from the FCDO, supported the Ministry of Finance, Planning and Economic Development (MoFPED) to set up a Climate Finance Unit (CFU)⁵ aimed at accelerating access to climate finance and investment in the country. Significant improvement on Climate Finance coordination and acceleration is observed, hence the strategy of the MEMD to replicate this approach within their Ministry for the cookstove sector. Cookstove or clean cooking units/departments have also been successfully implemented in other countries like Sierra Leone, Ghana and Kenya for example.

PURPOSE OF THE ASSIGNMENT:

The purpose of this assignment is to provide leadership and strategic direction for the Clean Cooking Unit (CCU) within the Ministry of Energy and Mineral Development (MEMD) of the Government of Uganda (GoU). The Clean Cooking Officer – Green Finance of the CCU will be responsible for ensuring the attainment of the objectives below, driving forward Uganda's clean cooking agenda. This position is funded by the UK Foreign Commonwealth Development Office (FCDO) in Uganda through the Global Green Growth Institute.

⁵ The [Climate Finance Unit \(CFU\)](#) aims at leading Uganda's transformational change in access to climate finance, with a new, programmatic approach at country level, based on Uganda's national climate action plans and priorities and supported by coherent, programmatic finance from multilateral and bilateral partners as is also the aim of the COP 26 "Taskforce on Access to Climate Finance" (TACF or Taskforce) in which Uganda is one of the pioneer country trials.

Specific Objectives of the Assignment:

- Assist in identifying and developing green finance opportunities to support clean cooking projects, including grants, loans, and carbon finance mechanisms.
- Work with senior officers to prepare funding proposals and applications for financial support from donors, development partners, and international financing institutions.
- Track the financial performance and progress of clean cooking projects, ensuring alignment with budgetary goals and compliance with funding requirements.
- Engage with stakeholders, including private sector investors, financial institutions, and development partners, to promote and secure financing for clean cooking initiatives.
- Assist in the preparation of financial reports, providing accurate and timely information on the financial status of clean cooking projects to relevant stakeholders.
- Contribute to building internal and external capacity on green finance by organizing workshops, seminars, and training sessions focused on financing mechanisms for clean cooking solutions.
- Support the development and implementation of policies and strategies that enhance access to green finance for clean cooking technologies and projects.
- Assist in ensuring that clean cooking projects adhere to best practices and compliance standards related to green finance, including environmental and social safeguards.
- Perform financial analysis and risk assessments for proposed clean cooking projects to determine their feasibility and sustainability.
- Facilitate communication and information sharing with stakeholders regarding green finance opportunities, project updates, and financial performance.

ENGAGEMENT

- Contribute to building and maintaining strong relationships with key stakeholders, including private sector investors, financial institutions, development partners, and government agencies, to promote and secure financing for clean cooking projects.
- Facilitate financial knowledge sharing through dissemination of information on green finance opportunities, mechanisms, and best practices to internal and external stakeholders to enhance the financial literacy and capacity of the clean cooking sector.
- Support the development and implementation of financial strategies that align with national energy and environmental goals, contributing to the overall financial planning and sustainability of the Clean Cooking Unit.
- Participate in advocacy efforts by organizing and contributing to public campaigns, workshops, and conferences aimed at raising awareness about the importance and opportunities of green finance for clean cooking initiatives.
- Work collaboratively with the GGGI and MEMD teams, as well as other departments (legal, HR, procurement, etc.), to ensure the effective and compliant implementation of green finance activities within the Clean Cooking Unit.
- Support in incorporating green finance initiatives into the broader framework of MEMD's clean cooking strategies and projects, ensuring coherence with national policies and objectives.

DELIVERY

- Track and analyze the financial performance of clean cooking projects, ensuring alignment with budgetary goals and compliance with funding requirements, and prepare detailed financial reports for stakeholders.
- Assist in identifying, preparing, and submitting funding proposals to secure financial support from donors, development partners, and international financing institutions for clean cooking projects.
- Organize and facilitate training programs, workshops, and seminars to enhance stakeholders' understanding and skills on green finance mechanisms applicable to clean cooking initiatives.
- Build and maintain strong relationships with key stakeholders, including private sector investors, financial institutions, development partners, and government agencies, to promote and secure financing for clean cooking projects.
- Assist in developing and implementing financial strategies that align with national energy and environmental goals, contributing to the overall financial planning and sustainability of the Clean Cooking Unit.
- Assist in drafting financial policy briefs, position papers, and reports on green finance opportunities and sustainable energy solutions to support MEMD's strategic objectives.
- Contribute to the dissemination of information on green finance opportunities, mechanisms, and best practices to internal and external stakeholders to enhance the financial literacy and capacity of the clean cooking sector.
- Support the integration and implementation of green finance components within clean cooking projects, ensuring timely and efficient delivery of financial resources.
- Assist in the formulation of annual and medium-term budgets and work plans for the CCU, ensuring resources are allocated effectively to support clean cooking programs.
- Collaborate with the GGGI and MEMD teams, as well as other departments (legal, HR, procurement, etc.), to ensure the effective and compliant implementation of green finance activities within the Clean Cooking Unit.
- Support the Unit Head in preparation and submission of financial reports on green finance activities to donors, development partners, and internal stakeholders, ensuring transparency and accountability.
- Assist in identifying gaps in financial resources related to clean cooking technologies and infrastructure, aligning efforts with national energy and environmental strategies.
- Perform any other duties as may be assigned to support the overall objectives of the CCU and MEMD, including liaison on core MEMD/Partner programmes/projects.

QUALIFICATIONS

- Bachelor's degree in development economics, Economic Policy and Planning Sustainable Development Finance, Microfinance, Environmental Finance, Climate Finance or a comparable relevant field.
- Additional training in green financing, or carbon financing
- Demonstrated knowledge of working in areas such as climate change mitigation
- 3+ years' experience preferably in Uganda and working closely with business teams and developing concept notes and proposals for various funding opportunities in line with private sector facing financial institutions.

- The candidate should have 2 years of work experience related to the carbon markets or green financing area.
- Experience developing strategies, guidelines and tools to manage partnerships and support teams effectively within financial institutions.
- Experience supporting projects related to clean energy or clean cooking, specifically in project financing.
- Excellent written, verbal, and interpersonal skills.
- Understanding of climate change mitigation strategies and emission reduction benefits accruing from low-carbon energy technologies.
- Ability to listen actively, be diplomatic, and share knowledge and information well.
- Applicants must be aged 30-45.
- Master's degree is an added advantage.

FUNCTIONAL

- Proven strong network within Uganda within the required themes.
- Proven experience working with Ugandan Government entities especially with those involved in this Project (as mentioned above).
- Good understanding of the local context and the relevant policy environment.
- Detail-oriented striving for quality and consistency in all outputs and communications.
- Output-oriented, demonstrating creativity, innovation and an entrepreneurial drive.
- Highly organized and able to effectively and efficiently multi-task and prioritize.
- Comfortable working both in a team and independently.
- Good organizational and management understanding and demonstrated experience with successful mainstreaming of safeguards, gender, poverty reduction and social inclusion.
- Demonstrated experience in implementing projects that are supported and/or executed by both international and local consultants.

Applications must submit a cover letter, curriculum vitae, certificates and testimonials. Only successful and short-listed candidates will be contacted.