

POSITION TITLE: COORDINATOR - CLEAN COOKING UNIT

Contract	
Project	UK Foreign Commonwealth Development Office (FCDO) Support to the Establishment of a Clean Cooking Unit (CCU) in the Ministry of Energy and Mineral Development (MEMD).
Expertise	
Category	Clean Cooking
Location	
Duty station	<i>Kampala</i>
Contract length	
Start date	<i>1st November, 2024.</i>
End date	<i>30th March, 2026</i>
Part-time/ Full-time	<i>Full time</i>

INTRODUCTION

Globally, approximately 3 billion¹ people still cook with biomass of which 2.3 billion² people remain without access to clean cooking. The use of open fires and solid biomass fuels for cooking is one of the world's most pressing health and environmental challenges, costing the world more than US\$2.4 trillion in damage to the climate and local economies and contributing to 3.2 million premature deaths each year³. Promoting cooking energy related solutions is the mandate of the Ministry of Energy and Mineral Development (MEMD), which has for many years been developing and supporting the transition from traditional cooking fuels and solutions to advanced and modern alternatives.

Since 2018, the UK Government through the Foreign, Commonwealth and Development Office (FCDO) has been funding the Modern Energy Cooking Services (MECS), a research and innovation programme to accelerate the uptake of modern energy cooking services in developing countries including Uganda, contributing to the transition from biomass to genuinely clean cooking fuels⁴. Key programme activities include developing research around modern energy cooking services, funding pilots to scale-up new clean cooking technologies and business models in developing countries and conducting policy research to inform and influence countries and key stakeholders to adopt principles around MECS in their own strategies and planning.

Based on MEMD's experience as well as trends and policy recommendations from the different regional and global forums, it has been concluded that Uganda would strongly benefit from the establishment of a Clean Cooking Unit (CCU), as it has made clean cooking a national priority. The creation of the CCU will support the balance and interaction between policy (through creation of an enabling

¹ [Cooking with Electricity in Uganda: Barriers and Opportunities](#)

² [World Health Organisation \(WHO\)](#)

³ [Clean Cooking Alliance \(CCA\)](#)

⁴ [UK - Foreign, Commonwealth Development Office \(FCDO\)](#)

environment), supply side and the end users (demand side). The unit will comprise a small team within the Government of Uganda (GoU), MEMD with the sole mandate of setting and achieving ambitious clean cooking targets. The unit will benefit from government leadership and actions that can;

- i) Unlock public and private sector financing and investment,
- ii) Facilitate clean cooking transitions that are equitable and inclusive,
- iii) Enable markets to function for the private sector, and more.
- iv) Ensure clean cooking is funded and coordinated across multiple interrelated areas of impact.

In this regard therefore, the unit will empower government leaders to incorporate clean cooking as a critical piece of the country's climate and SDG agenda, leveraging its cross-sectoral nature as an asset rather than an inhibitor.

Key responsibilities: The unit will be responsible for the following key initiatives grouped under three main categories, namely: coordination; access and adoption; and investment. Through these initiatives, the unit will, among others, focus on:

1. Unlocking private sector capital and carbon finance to deliver on the country's ambitious clean energy and climate goals.
2. Enabling investment in clean cooking through partnerships and joint ventures.
3. Market development and strengthening of clean cooking sector (CCSe).
4. Support innovation and technology development in clean cooking.
5. Generating data and knowledge management in the CCSe.
6. Supporting behavioural change and mainstreaming gender issues into clean cooking activities and initiatives.
7. Promote advocacy and communication around clean cooking issues.
8. Developing capacity in conjunction with relevant industries to train the personnel needed to transport, refill, connect, install, manufacture, assemble, maintain, and repair new clean cooking technologies and fuels.
9. Put in place and enforce standards on clean cooking technologies, including safety and performance, and consider linking incentives/tax exemptions to meeting these standards.
10. Support the establishment of policy directives regarding all public institutions, such as schools, prisons, government facilities, and state-owned enterprises, using clean fuels in their meal preparations, incentivize private-owned institutions to switch to clean cooking fuels, and require all new commercial and residential.

This initiative is part of Uganda's broader strategy to promote sustainable energy solutions and reduce environmental impacts associated with traditional cooking methods. The CCU will serve as a focal point for advancing clean cooking technologies, fostering partnerships, and driving innovation in the sector.

The unit will increase institutional coordination, provide sector leadership, unlock private sector capital and carbon finance to deliver on the country's ambitious climate and clean energy goals. In addition, it will enable investment in clean cooking through public-private partnerships and joint ventures. By strengthening the market for clean cooking solutions, the unit aims to enhance the infrastructure and market dynamics necessary for widespread adoption.

The unit will also support innovation and technology development in clean cooking, encouraging the creation and dissemination of advanced clean cooking technologies and business models. It will generate data and manage knowledge within the clean cooking sector, collecting and analyzing information to inform policy, practice and investment. The unit will also support behavioral change and awareness, as well as mainstreaming gender issues into clean cooking activities, ensuring that gender considerations are integrated into all initiatives.

Advocacy and communication around clean cooking issues will be the other priority, aiming to raise awareness and foster public support for clean cooking adoption.

In light of these developments and this initiative, GoU through MEMD is partnering with FCDO and GGGI to establish and operationalize such a CCU within the Ministry under the “**Support to the Establishment of the CCU in the MEMD**” Project in the period of July 2024 – March 2026.

ABOUT GGGI

Based in Seoul, The Global Green Growth Institute (GGGI) is an intergovernmental organization founded to support and promote a model of economic growth known as "green growth", which targets key aspects of economic performance such as poverty reduction, job creation, social inclusion, and environmental sustainability. GGGI works with countries around the world, building their capacity and working collaboratively on green growth policies that can impact the lives of millions. The organization partners with countries, multilateral institutions, government bodies, and private sector to help build economies that grow strongly and are more efficient and sustainable in the use of natural resources, less carbon intensive, and more resilient to climate change.

GGGI supports stakeholders through complementary and integrated workstreams – Green Growth Planning & Implementation and Knowledge Solutions – that deliver comprehensive products designed to assist in developing, financing, and mainstreaming green growth in national economic development plans.

GGGI was established in Uganda in 2016, and Uganda became a member in 2019. In 2022, GGGI with financing from the FCDO, supported the Ministry of Finance, Planning and Economic Development (MoFPED) to set up a Climate Finance Unit (CFU)⁵ aimed at accelerating access to climate finance and investment in the country. Significant improvement on Climate Finance coordination and acceleration is observed, hence the strategy of the MEMD to replicate this approach within their Ministry for the cookstove sector. Cookstove or clean cooking units/departments have also been successfully implemented in other countries like Sierra Leone, Ghana and Kenya for example.

PURPOSE OF THE ASSIGNMENT:

The purpose of this assignment is to provide leadership and strategic direction for the entire CCU within the MEMD of the Government of Uganda (GoU). The Coordinator of the CCU will be responsible for ensuring the attainment of the set objectives below, driving forward Uganda's clean cooking agenda. This position is funded by the UK Foreign Commonwealth Development Office (FCDO) in Uganda through the Global Green Growth Institute (GGGI).

⁵ The [Climate Finance Unit \(CFU\)](#) aims at leading Uganda's transformational change in access to climate finance, with a new, programmatic approach at country level, based on Uganda's national climate action plans and priorities and supported by coherent, programmatic finance from multilateral and bilateral partners as is also the aim of the COP 26 "Taskforce on Access to Climate Finance" (TACF or Taskforce) in which Uganda is one of the pioneer country trials.

Specific Objectives of the Assignment:

- Lead and manage the CCU, and its staff, to ensure effective implementation of clean cooking initiatives within the Ministry.
- Develop and oversee the execution of a comprehensive national clean cooking strategy, aligning with Uganda's climate and energy goals.
- Facilitate the mobilization of private sector investments and carbon finance to support the scale-up of clean cooking solutions.
- Coordinate and collaborate with various stakeholders to promote innovation and technology advancements in the clean cooking sector.
- Design and implement programs to enhance public awareness, support behavioral change, and integrate gender considerations in clean cooking initiatives.
- Establish and maintain strategic partnerships with national, regional, and international organizations to bolster resource mobilization and technical support for clean cooking projects.
- Lead the development of training and capacity-building programs to ensure the availability of skilled personnel for the clean cooking sector.

ENGAGEMENT

- Establish and maintain open communication within the unit and across the Ministry, conduct regular team meetings and progress reports, and coordinate with other departments to integrate clean cooking initiatives into broader energy and environmental strategies.
- Engage actively in daily communication and build partnerships with key stakeholders, such as the Uganda National Alliance on Clean Cooking (UNAC), Uganda Renewable Energy and Energy Efficiency Alliance (UNREEEA), Centre for Research in Energy and Energy Conservation (CREEC), Energy Efficiency Association of Uganda (EEAU), National Planning Authority (NPA), Ministry of Finance, Planning and Economic Development (MoFPED), Makerere University, Uganda National Bureau of Standards (UNBS), and other pertinent organizations in Uganda.
- Lead advocacy efforts to raise awareness about the importance of clean cooking, organizing public campaigns, workshops, and conferences to engage and educate stakeholders and the community.
- Support resource mobilization efforts to secure funding and technical assistance for clean cooking projects, including collaboration with international partners.
- Coordinate with the GGGI and MEMD team and other departments (legal, HR, procurement, etc.) to ensure high-quality delivery and adherence to rules and regulations set by GGGI, MEMD and FCDO.

DELIVERY

- Monitor and evaluate deliverables related to clean cooking projects.
- Support the training and development of CCU staff and other government officials on clean cooking technologies and practices.
- Lead CCU engagement with stakeholders including development partners, financing mechanisms, and international organizations.
- Establish effective coordination methods to ensure streamlined implementation and monitoring of clean cooking projects.
- Engage in international forums and negotiations relevant to climate finance and clean cooking technologies.
- Produce policy briefs, position papers, and policy documents on clean cooking and sustainable energy solutions.

- Contribute to the formulation and timely submission of clean cooking projects to relevant financiers and funding bodies.
- Identify capacity needs for implementing clean cooking initiatives across partner government agencies.
- Lead the CCU team in supervising consultants, ensuring their work aligns with project objectives and terms of reference.
- Collaborate with stakeholders to develop an investable plan for scaling clean cooking solutions in Uganda.
- Contribute to capacity building activities related to clean cooking within MEMD and among relevant stakeholders.
- Provide evidence-based recommendations to support MEMD's strategic approach to clean cooking.
- Develop a strategy and roadmap for advancing clean cooking initiatives under the CCU.
- Coordinate clean cooking initiatives within MEMD and across relevant government agencies.
- Design the operating model of the CCU, outlining roles, responsibilities, and workflows.
- Foster partnerships to mobilize resources and support for scaling clean cooking initiatives in Uganda.
- Lead the identification of resource gaps in clean cooking technologies and infrastructure, aligning with national energy and environmental strategies.
- Contribute to the formulation of annual and medium-term budgets and work plans for the CCU.
- Perform any other duties as may be assigned to support the overall objectives of the CCU and MEMD.

QUALIFICATIONS

- Master's Degree in Energy/Renewable Energy/Forestry/Environmental Engineering/Physical Sciences, or a Master's Degree in Social Sciences, with at least 10 years of work experience in the field of clean energy.
- Possession of full qualification in any professional programme or project management certification is required.
- Eight (8) + years' experience, 3 of which should have been at Principal Level within the field of Clean Energy demonstrated through successful implementation of GoU/ donor-funded projects. Experience leading teams and managing complex portfolios, including negotiations for funding and partnerships to support clean cooking programs.
- Proven ability to develop and influence policies supporting clean cooking, engaging with government agencies and international bodies.
- Excellent written, verbal, and interpersonal skills.
- Ability to listen actively, be diplomatic, and share knowledge and information well.
- Understanding of climate change mitigation strategies and emission reduction benefits accruing from low-carbon energy technologies.
- Applicants must be aged 35-55.

FUNCTIONAL

- Knowledge of energy access and electrification policies.
- Proven experience working with Ugandan Government entities especially with those involved in this Project (as mentioned above).
- Good understanding of the local context and the relevant policy environment.



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- Detail-oriented striving for quality and consistency in all outputs and communications.
 - Output-oriented, demonstrating creativity, innovation and an entrepreneurial drive.
 - Highly organized and able to effectively and efficiently multi-task and prioritize.
 - Comfortable working both in a team and independently.
 - Good organizational and management understanding and demonstrated experience with successful mainstreaming of safeguards, gender, poverty reduction and social inclusion.
 - Demonstrated experience in implementing projects that are supported and/or executed by both international and local consultants.
 - Proven experience with donor reporting
 - Experience and strong public speaking skills is an advantage.
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Applications must submit a cover letter, curriculum vitae, certificates and testimonials. Only successful and short-listed candidates will be contacted.